**FEBRUARY 20, 2019 BOARD MEETING MINUTES**

CALL TO ORDRER: President Joyce Schlote

BOARD MEMBERS IN ATTENDANCE:

 Executive Board Members:

 Vice President: Celia Johnson (absent)

 Secretary: Joanne Crouch

 Treasurer: Vickie Richter

 Directors at Large:

 Barbara Shippie, Tom Boullion, Jackie Siler, Bob James

HORTICULTURAL ADVISOR (substitute): Hari Stone

GUESTS: Laura Ryser, Extension Director. Discussed overview of WSU and how the extension office and subsequently, the Master Gardeners, organizationally fit into the big picture as well as some changes coming up in the next couple of years. Discussion also with regard to Sound Kitsap Garden development and there will be an email going out to generate planning participants.

CONSENT AGENDA: Call for the vote of items as presented. Vickie brought us corrected asset pages. Hari has an updated donation report. ACCEPTED

UNFINISHED BUSINESS

* Vicki discussed CDs. One matured; where to put it was discussed and it was decided it should be put into Fund Raising as a 3 year CD.
* Public Storage: The move is postponed to time of plant sale to avoid reduce moves.
* Calendar for 2019: Foundation Meeting day and time discussed. Second Tuesday of the month from 10 a.m. to 12 was voted on and passed. Location will be Builders Assn Building or Norm Dicks depending on availability. There will be no meeting in May or August due to events scheduled.
* Board Orientation Policy: Change to who plans and implements annual orientation, motion made and passed to accept change.
* Cancellation of classes: Because of weather one (Friday) Master Gardener class was cancelled and rescheduled to April 19. Another was conducted through WEBEX. Hari said with regard to WEBEX, it might be a consideration to do other meetings as well in the future or possibly on a regular basis.

STANDING COMMITTEE REPORTS

Nominating Committee: N/A

Audit Committee: N/A

Finance Committee: N/A

SPECIAL COMMITTEE REPORTS:

 Plant Salvage Committee: N/A

 Merchandizing Committee: N/A

NEW BUSINESS

* Great Give: Donna Rae, Day of Giving is April 23rd sponsored by United Way
* West Sound Home and Garden Ad: Donna Rae: There will be an ad designed to be noticeable, due first week in March for May/June issue.
* Funding for extension office: Hari will give Joyce an estimate on what parking needs will be for remainder of 2019. Now that budget is finalized we will pay 90% of 4400 and also 90% of clinics and sign up genius expenses, to extension office. ($7,058) Motion made to do so and carried.
* Reception for new Horticulture Director: Promote connectivity between Board and new Director.

Meeting adjourned.